

PERSONAL DETAILS

FULL NAME.....

ADDRESS.....

.....

EMAIL ADDRESS.....

PREVIOUS ADDRESS.....

MARITAL STATUS.....DEPENDANTS.....CONTACT No.....

IS YOUR SPOUSE/PARTNER IN EMPLOYMENT?..... DETAILS.....

POSITION APPLIED FOR..... N.I. NUMBER.....

HAVE YOU HAD ANY EXPERIENCE IN THE POSITION APPLIED FOR.....

DO YOU HOLD A FULL/CLEAN DRIVING LICENCE?

DO YOU OWN A CAR?..... DO YOU OWN/ RENT A PROPERTY.....

HOW MANY HOURS ARE YOU PREPARED TO WORK? MIN.....MAX.....

DO YOU SMOKE?PLACE OF BIRTH/NATIONALITY.....

PRESENT & PREVIOUS EMPLOYMENT (MOST RECENT FIRST)

EMPLOYERS NAME ADDRESS & TEL No	LENGTH OF SERVICE	REASON FOR LEAVING	RATE OF PAY
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ARE YOU PREPARED TO WORK BANK HOLIDAYS?.....

ARE YOU PREPARED TO WORK A WEEK IN HAND, BE RESPONSIBLE FOR YOUR STAFF UNIFORM AND ABIDE BY THE RULES OF EMPLOYMENT?

HOW MANY DAYS OFF SICK DID YOU HAVE IN YOUR LAST JOB.....

CRIMINAL CONVICTIONS

HAVE YOU EVER HAD A CRIMINAL RECORD?.....IF YES PLEASE GIVE DETAILS.....

EDUCATION & TRAINING

SCHOOL/COLLEGE ATTENDED	FROM	TO	EXAMINATIONS/AWARDS ACHIEVED & GRADES
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HOBBIES & INTERESTS

PLEASE GIVE DETAILS OF ANY HOBBIES, INTERESTS OR CLUBS & SOCIETIES YOU ARE A MEMBER OF.....
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REFERENCES

PLEASE GIVE **NAMES, ADDRESSES & TEL NUMBERS** OF TWO REFERENCES:

1.....
.....

2.....
.....

PLEASE ATTACH ANY WRITTEN REFERENCE.

PLEASE NOTE THAT RECEIPT OF THIS APPLICATION FORM WILL ONLY BE ACKNOWLEDGED IF YOU ARE SELECTED FOR AN INTERVIEW.

APPLICANT'S SIGNATURE..... DATE.....

APPLICANTS WHO ARE NOT SELECTED FOR AN INTERVIEW WILL BE KEPT ON FILE FOR FUTURE VACANIES.

INTERVIEWER'S NOTES

INTERVIEWER'S NAME.....
DATE OF INTERVIEW.....

OVERALL SUMMARY SATISFACTORY.....
UNSATISFACTORY.....